

2020 Application for Vendors



Newport Oregon's
43rd Annual
Seafood &
Wine Festival

February 20, 21, 22 & 23, 2020

Thursday 5pm– 9pm

Friday 12pm-9pm

Saturday 10am-6pm

Sunday 10am-4pm

South Beach Marina
2320 OSU Drive, just south of
downtown Newport

Featuring Over 150
Food, Art & Wine Vendors

2020 Newport Seafood & Wine Festival

Dear interested participants,

Newport's Annual Seafood & Wine Festival takes place on the picturesque Oregon Coast. This event is held in a tented venue located near the Rogue Ales Brewery at the South Beach Marina in Newport. Artists and craftsmen will showcase a variety of fine art, sculpture, photography, pottery, and jewelry. Pacific Northwest wineries will be pouring the finest of wines. Culinary professionals will serve cuisines of delectable delights sure to entice our palates.

The Newport Seafood & Wine Festival draws a large audience of visitors to Newport from all over the Pacific Northwest and beyond. This event, "*The Original and Still the Best,*" TM combines the perfect blend of fun and excitement.

This year we will be celebrating our 43rd annual Festival. **We will be opening our festival doors to our VIP sponsors and a limited number of festival-goers on Thursday, February 21st from 5pm to 9pm.** We will sell a limited number of tickets in addition to hosting our Sponsor Party on the grounds. While this is not a large crowd compared to the daily attendance throughout the weekend, we feel this size would be manageable from a Festival Operations standpoint. **Vendor set up will open on Wednesday, February 19th and Thursday, February 20th. All vendors MUST be fully set up by 4pm on Thursday, February 20th.**

Sincerely,

Bobbi Price

Newport Chamber of Commerce
555 SW Coast Hwy
Newport, OR 97365
(541)265-8801
Bobbi@newportchamber.org

2020 Newport Seafood & Wine Festival

February 20, 21, 22 & 23, 2020

Vendor Application

The following is only an application to the 2020 Seafood & Wine Festival. There will be a contract mailed to you upon the acceptance of your application. Please read each page and return with your check or credit card number no later than **September 17, 2019**. Please be sure to keep a copy for your records.

Vendor/Business Name _____

Contact Person _____

Address _____

City, State, Zip _____

Phone _____ Fax _____

E-mail _____

Exhibitor Type: _____ Food _____ Arts & Crafts _____ Information _____ Wine _____

This is a 21 years of age and over only event! This includes exhibitors, their staff and infants. In accordance with Oregon State law, **NO MINORS** are allowed on the festival grounds during hours of operation. Compliance is strictly enforced.

Craft Vendors All applicants must include pictures of crafts to be sold or a website that we can visit to see your products. With a limited number of Craft Vendors, an effort will be made to minimize the duplication of products offered. Please list under products, what kind of crafts in detail you will be selling. This will help us to eliminate duplicated products.

Food Vendors Service of food at this event **requires a temporary Lincoln County Health Department License**. Food Vendors are strongly encouraged to offer multiple seafood items. Selection of applicants will be made to maximize the variety of seafood products and minimize duplication of similar products. Menus must be specific and cannot be changed without the written approval of the SWF Events Coordinator. Limited space is available in a separate cook tent; space is obtained on a first come first served basis.

Information Vendors Information Vendors are selected at the discretion of the Newport Seafood & Wine Festival Committee.

Wine Vendors: I will pour my own wine _____
I would prefer a Non-Profit organization pour for me _____
Name of Non-Profit who will be pouring for your winery _____
Would you like us to send you a list of Non-Profits willing to pour ? _____

All Wine Vendors must complete a Special Event Winery Application.

Non-Profit or Charitable Organizations (501C3) must complete a Temporary Sales License Application and proof of (501C3) status is required along with your Oregon Non-Profit registry number.

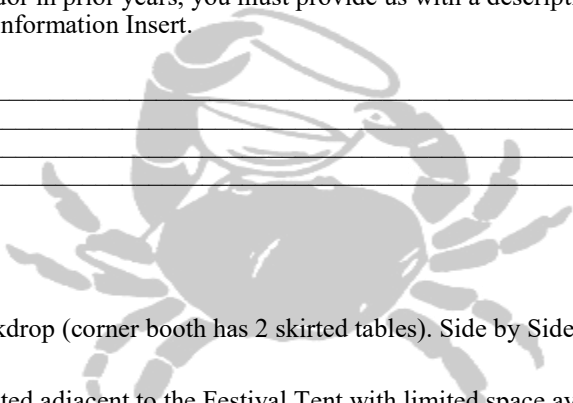
There is a \$45 City Fee that will apply for each wine vendor application, **this will be due with your contract**, upon acceptance. All persons serving wine must hold a current service permit or attend a training class that meets OLCC requirements prior to participation at the Newport Seafood & Wine Festival. **OLCC requires proof of liquor liability insurance at a minimum of \$500,000.** The total insurance coverage for wine vendors will be \$1,000,000. **Other OLCC Winery/Grower requirements must be followed to complete their application.** All servers will offer a uniform **four (4) ounce pour per glass or one (1) ounce pour per taste.** Vendors are responsible for complying with all applicable laws and regulations. **No private label wines are allowed to be sold or given away, nor are any type of wine glass holders (plastic, around-the-neck or plate) or corkscrews/pullers/bottle openers.**

Insurance

ALL Vendors: All accepted applicants MUST provide the Greater Newport Chamber of Commerce with **evidence of \$500,000 minimum liability insurance coverage** showing the Greater Newport Chamber as an additional insured.

Products All Vendor selections are based upon the quality of offerings for Festival-goers, consistent with the Festival’s wine, seafood & coastal themes. Please describe your products as specifically as possible to assist in the selection process. **Your description of the type of product served, sold, or given away must be complete and specific for your application consideration!** Even if you have been a Vendor in prior years, you must provide us with a description of your product(s). This description will be used for the Festival Information Insert.

Please provide a description of your item(s): _____



All Vendors

What’s Offered

- 10 X 10 booth with skirted table and backdrop (corner booth has 2 skirted tables). Side by Side booth is 10 X 20 and includes 2 skirted tables and backdrop.
- A Cook Tent with propane access, is located adjacent to the Festival Tent with limited space available on a first come first served basis. **No open flame or hot oil cooking (grease laden vapors) is allowed inside the Festival tent.** Hot plates, ovens, and microwaves are permitted inside. A fee schedule for the Cook Tent will be included with the Vendor Contract if your application is accepted and noted that you would like a space in the cook tent.
- Electricity is available upon request. A fee schedule will accompany your contract.
- Four (4) 4-day Festival passes. Up to 6 additional passes available @ \$20.00 each. Non-profit organizations will need to contact Bobbi Price regarding extra passes. A new pass system is being set up this year for Non-profit volunteers.
- Designated Vendor Parking Area. Two (2) Vendor Parking Passes will be provided. Additional Vendor Parking Passes will be \$7.00 each (same as general parking fee).
- A complimentary Vendor Luncheon will be provided prior to opening on Thursday.

Request of Booth Type Preference (No guarantee request for booth type will be granted).

Standard Booth @ \$630 (each booth space) _____

Corner Booth @ \$860 (each booth space, limited space available) * _____

Side by Side (10 x 20) \$1,250 (limited number available & does not include a corner) _____

Side by Side with a Corner \$1,840 (limited number available) _____

End cap– Two end corners \$2,525 (limited number available) _____

Greater Newport Chamber of Commerce Member Discount - \$50.00 < _____ >

TOTAL DUE WITH APPLICATION _____

Cook Tent Space Needed (Limited Space Available; a \$75 fee will accompany the contract for the Cook Tent.) Yes or No

If your application is not chosen, would you like us to add you to a waiting list? Yes or No

Please make check payable to “Greater Newport Chamber of Commerce” or complete the attached Credit Card Billing form

Send application and payment to: Greater Newport Chamber of Commerce Attn: Bobbi Price
555 SW Coast Hwy
Newport, OR 97365

You can expect your check to be cashed or credit card to be charged upon acceptance of your application on or after September 21, 2019.

Remember, the deadline for completed application is September 17, 2019.

CONFIDENTIAL

CREDIT CARD BILLING FORM

Newport's 43rd Annual Seafood and Wine Festival

Please complete this form to set-up billing of your service invoices on a credit card.

Exhibitor/Business Name _____

Contact Person _____

Credit Card Billing Information (This must be the same as it appears on your Billing Statement)

Name _____

Address _____

City, State, Zip _____

Phone _____ Fax _____

E-mail _____

Credit Card Type: Discover Card _____ Visa _____ Master Card _____

Credit Card Number: _____

Expiration Date: _____

Authorized Amount: _____ 3 digit code: _____

All Newport Seafood and Wine Festival credit card sales are made through the Greater Newport Chamber of Commerce. I AUTHORIZE "Greater Newport Chamber of Commerce" to CHARGE THE ABOVE CREDIT CARD FOR SERVICES RENDERED. Your credit card will not be billed until your application has been selected to participate in the 2020 Seafood & Wine Festival. ***If your credit card is declined at time of application acceptance, your application will be declined.**

X _____ Date _____

Please mail, e-mail, or fax this form with your Exhibitor Application. Thank you.

Greater Newport Chamber of Commerce Attn: Bobbi Price

555 SW Coast Hwy

Newport, OR 97365

Bobbi@newportchamber.org

FAX: (541) 265-5589